Advisory No. KTC020_2026

CUSTOMER ADVISORY

Date: **November 11, 2026**
To: **ALL Valued Customers**
Subject: **Relocation of Satellite Office and Revised Billing Schedule**

Dear Valued Customers,

We are pleased to announce the opening of our **new and improved KTC Satellite Office**. The new facility offers a larger and more accommodating space to better serve our customers.

In line with this improvement, please be advised of our **revised billing schedule, applicable to both the Main Office and Satellite Office**, effective **November 16, 2026**:

Day	Operating Hours	Billing Cutoff
Monday–Friday	9:30 AM–6:30 PM	5:30 PM
Saturdays & Holidays	8:00 AM–5:00 PM	4:00 PM

All customers are strictly advised to observe the revised operating hours and billing cutoff times.

For vessel schedules, terminal updates, and other information, please visit our official website at **https://ktcport.com**.

We appreciate your continued cooperation and support as we implement these improvements to ensure more efficient and timely service.

Thank you.

THE MANAGEMENT
KTC CONTAINER TERMINAL CORPORATION